

*See AO 2011-22(S)*

**ANCHORAGE, ALASKA  
AO No. 2011-22**

**AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.065 TO PROVIDE DIRECT ACCESS BY THE DIRECTOR OF THE OFFICE OF EQUAL OPPORTUNITY TO THE MAYOR ON MATTERS RELATING TO THE MINORITY BUSINESS AND CONTRACT COMPLIANCE (DBE) PROGRAM AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM.**

**THE ANCHORAGE ASSEMBLY ORDAINS:**

**Section 1.** Anchorage Municipal Code section 3.20.010 is amended to replace the January 2011 – Executive Branch Organization chart with the February 2011 – Executive Branch Organization chart, attached hereto as **Exhibit A**, as follows:

**3.20.010 Executive and administrative order.**

The executive branch of the municipal government shall be organized as provided in this chapter and the following plan:

GRAPHIC LINK: [Click here](#)

(AO No. 79-27; AO No. 88-82; AO No. 90-15(S); AO No. 91-173(S); AO No. 94-135(S), § 2, 7-12-94; AO No. 2000-105(S), § 2, 6-27-00; AO No. 2000-141(S), § 2, 9-26-00; AO No. 2002-130, § 4, 9-10-02; AO No. 2003-109, § 1, 9-9-03; AO No. 2004-136, § 1, 12-7-04; AO No. 2005-142, § 1, 10-25-05; AO No. 2009-21, § 1, 2-24-09; AO No. 2009-101, § 1, 8-25-09; AO 2010-64, § 1, 9-28-10; AO 2010-93, § 1, 1-11-11)

*Charter references:* Qualifications of mayor, § 5.01; appointment of officers and department heads, §§ 5.02(a), 5.03--5.05.

*Cross references:* Office of emergency management, § 3.80.010; emergency proclamations by the mayor, § 3.80.040.

**Section 2.** Anchorage Municipal Code section 3.20.065 is amended to read as follows (*the remainder of the section is not affected, and therefore not set out*):

**3.20.065 Office of employee relations.**

\*\*\*      \*\*\*      \*\*\*

E. The office of equal opportunity, responsible for oversight of diversity programs, processing of discrimination complaints, administration of minority business and contract compliance under Title 7, and other employment compliance programs, shall be administered by a director, appointed by the mayor and confirmed by the assembly, and report to the executive director of employee relations.

**1. On matters relating to minority business and contract compliance and equal employment opportunity, the director**

**of the office of equal opportunity shall have direct access to  
the Mayor.**

(AO No. 2004-132, § 1, 10-12-04; AO No. 2009-101, § 5, 8-25-09)

**Section 3.** This ordinance shall be effective immediately upon passage and approval by the Assembly.

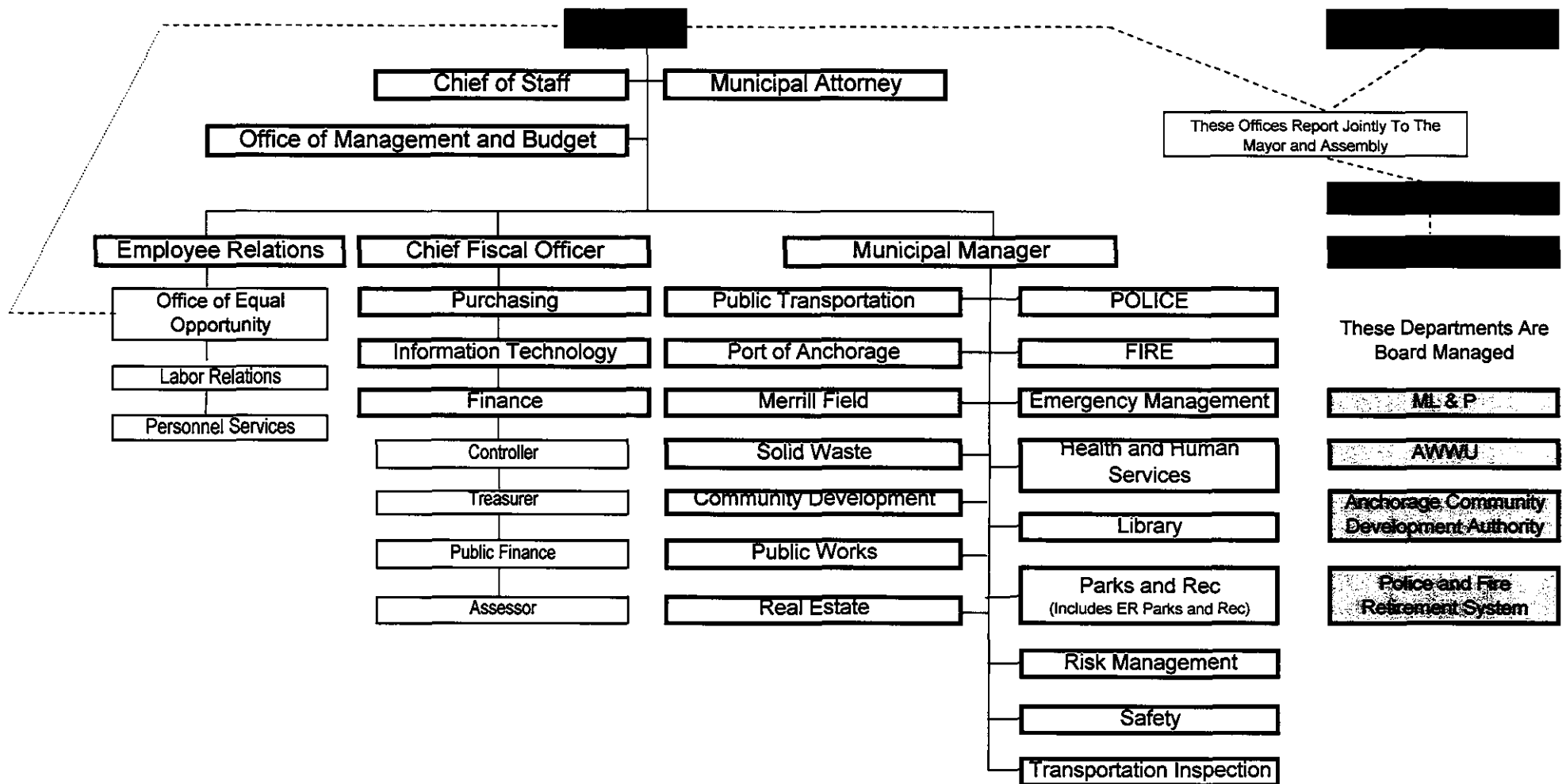
PASSED AND APPROVED by the Anchorage Assembly this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Chair of the Assembly

ATTEST:

\_\_\_\_\_  
Municipal Clerk

# February 2011 Executive Branch Organization



**MUNICIPALITY OF ANCHORAGE**  
**Summary of Economic Effects -- General Government**

AO Number: 2011-22

Title: AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE  
SECTIONS 3.20.010 AND 3.20.065 TO PROVIDE DIRECT ACCESS BY  
THE DIRECTOR OF THE OFFICE OF EQUAL OPPORTUNITY TO THE  
MAYOR ON MATTERS RELATING TO THE MINORITY BUSINESS AND  
CONTRACT COMPLIANCE (DBE) PROGRAM AND EQUAL  
EMPLOYMENT OPPORTUNITY (EEO) PROGRAM.

Sponsor: MAYOR  
Preparing Agency: Office of Equal Opportunity  
Others Impacted:

| CHANGES IN EXPENDITURES AND REVENUES: |      | (In Thousands of Dollars) |      |      |      |  |
|---------------------------------------|------|---------------------------|------|------|------|--|
|                                       | FY11 | FY12                      | FY13 | FY14 | FY15 |  |
| Operating Expenditures                |      |                           |      |      |      |  |
| 1000 Personal Services                |      |                           |      |      |      |  |
| 2000 Non-Labor                        |      |                           |      |      |      |  |
| 3900 Contributions                    |      |                           |      |      |      |  |
| 4000 Debt Service                     |      |                           |      |      |      |  |
| TOTAL DIRECT COSTS:                   | \$ - | \$ -                      | \$ - | \$ - | \$ - |  |
| Add: 6000 Charges from Others         |      |                           |      |      |      |  |
| Less: 7000 Charges to Others          |      |                           |      |      |      |  |
| FUNCTION COST:                        | \$ - | \$ -                      | \$ - | \$ - | \$ - |  |
| REVENUES:                             |      |                           |      |      |      |  |
| CAPITAL:                              |      |                           |      |      |      |  |
| POSITIONS: FT/PT and Temp             |      |                           |      |      |      |  |

**PUBLIC SECTOR ECONOMIC EFFECTS:**

Code amendment only; no public sector economic effects.

**PRIVATE SECTOR ECONOMIC EFFECTS:**

Code amendment only; no private sector economic effects.

Prepared by: Dept. of Law

Telephone: 343-4545

**MUNICIPALITY OF ANCHORAGE**  
**ASSEMBLY MEMORANDUM**

No. AM 81-2011

Meeting Date: February 1, 2011

**From: MAYOR**

**Subject: AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.065 TO PROVIDE DIRECT ACCESS BY THE DIRECTOR OF THE OFFICE OF EQUAL OPPORTUNITY TO THE MAYOR ON MATTERS RELATING TO THE MINORITY BUSINESS AND CONTRACT COMPLIANCE (DBE) PROGRAM AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM.**

This ordinance amends Anchorage Municipal Code sections 3.20.010 and 3.20.065 to comply with federal funding programs requiring direct access to the Mayor by the Director of the Office of Equal Opportunity on matters relating to minority business and contract compliance program and equal employment opportunity program. The Office of Equal Opportunity currently reports to the Office of Employee Relations, with no formal direct access to the Mayor. This Ordinance provides the required direct access to the Mayor on matters relating to minor business and contract compliance and equal employment opportunity.

**THE ADMINISTRATION RECOMMENDS APPROVAL OF AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.065 TO PROVIDE DIRECT ACCESS BY THE DIRECTOR OF THE OFFICE OF EQUAL OPPORTUNITY TO THE MAYOR ON MATTERS RELATING TO THE MINORITY BUSINESS AND CONTRACT COMPLIANCE (DBE) PROGRAM AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM.**

|                         |   |
|-------------------------|---|
| Prepared by:            | Dept. of Law  |
| Approved by:            | Marilyn Stewart-Richardson, Director<br>Office of Equal Opportunity |
| Concur:                 | Nancy Usera, Executive Director<br>Employee Relations               |
| Concur:                 | Dennis A. Wheeler, Municipal Attorney                               |
| Concur:                 | George J. Vakalis, Municipal Manager                                |
| Respectfully submitted: | Daniel A. Sullivan, Mayor   |

**Content ID:** 009831**Type:** Ordinance - AO

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 3.20.010 AND 3.20.065 TO PROVIDE DIRECT ACCESS BY THE DIRECTOR OF THE OFFICE OF EQUAL OPPORTUNITY TO THE MAYOR ON MATTERS RELATING TO THE MINORITY BUSINESS AND CONTRACT COMPLIANCE (DBE) PROGRAM AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM.

**Author:** maglaquijp**Initiating Dept:** ER**Date Prepared:** 1/27/11 8:46 AM**Director Name:** Nancy B. Usera, ER Director**Assembly Meeting Date:** 2/1/11**Public Hearing Date:** 2/15/11

| <b>Workflow Name</b>    | <b>Action Date</b>  | <b>Action</b> | <b>User</b>     | <b>Security Group</b> | <b>Content ID</b> |
|-------------------------|---------------------|---------------|-----------------|-----------------------|-------------------|
| Clerk_Admin_SubWorkflow | 1/28/11<br>11:12 AM | Exit          | Joy Maglaqui    | Public                | 009831            |
| MuniManager_SubWorkflow | 1/28/11<br>11:12 AM | Approve       | Joy Maglaqui    | Public                | 009831            |
| MuniManager_SubWorkflow | 1/28/11<br>11:09 AM | Checkin       | Joy Maglaqui    | Public                | 009831            |
| Legal_SubWorkflow       | 1/28/11<br>10:49 AM | Approve       | Rhonda Westover | Public                | 009831            |
| Finance_SubWorkflow     | 1/28/11<br>9:37 AM  | Approve       | Lucinda Mahoney | Public                | 009831            |
| OMB_SubWorkflow         | 1/27/11<br>5:02 PM  | Approve       | Cheryl Frasca   | Public                | 009831            |
| ER_SubWorkflow          | 1/27/11<br>11:45 AM | Approve       | Nancy Usera     | Public                | 009831            |
| AllOrdinanceWorkflow    | 1/27/11<br>8:52 AM  | Checkin       | Julie Cayouette | Public                | 009831            |

*Ad des den*

CONSENT AGENDA - INTRODUCTION